

NEW MEXICO MUSIC EDUCATORS ASSOCIATION
OFFICIAL HANDBOOK
GOVERNING PROCEDURES FOR INTERSCHOLASTIC MUSIC ACTIVITIES
2011-2012
INTRODUCTION

The Philosophies and Operating Procedures set forth in this Handbook for the various Interscholastic Musical Activities recommended by NMMEA and approved by the New Mexico Activities Association are the results of many years of study and work by Music Educators, Public School Administrators and Music Departments of the Universities of New Mexico. By establishing the Philosophies, Rules and Regulations in a HANDBOOK OF PROCEDURES removed from the Articles of Incorporation and By-Laws of the Association, changes may be made, as conditions demand, at any regular meeting of the NMMEA Board of Directors and/or the NMMEA Executive Committee as per its authority, or at any regular business meeting of the Members of the Association without the process of a Constitutional Amendment. Any changes in procedures are subject to the approval of the New Mexico Activities Association.

ARTICLE I

SECTION I: PURPOSE OF THE ALL-STATE MUSIC FESTIVAL AND IN-SERVICE CONFERENCE IS:

- A. To provide the well prepared, talented high school music student an opportunity to participate in a fine musical organization under the direction of a recognized specialist not available in the student's local school music program.
- B. To provide the talented music student motivation for the highest achievement in his/her musical education and development.
- C. To provide music teachers from the schools of New Mexico an opportunity to observe recognized specialists demonstrate successful teaching techniques in the field of music education and performance.
- D. To provide music teachers with an opportunity to hear new music literature, and to review music learning materials, new instruments, textbooks and teaching techniques.
- E. To provide music teachers with the opportunity to hear fine musical performing groups which they may not otherwise hear during the school year, and which may inspire them to achieve higher standards of instruction in their own education systems.

SECTION II: PROCEDURES

A. DATE: The dates of the All-State Music Festival and In-Service Conference will be determined by the NMMEA Board of Directors at the annual meeting.

B. SITE SELECTION:

1. Invitations for the site location for the All-State Music Festival and In-Service Conference shall be

submitted in writing at least one year in advance to the NMMEA President prior to the NMMEA Board of Director's meeting held the first day of the All-State Music Festival and In-Service Conference.

2. An invitation must include the designated date, description of facilities and rehearsal space, commercial display area, and available lodging and meal service. Only those invitations describing facilities deemed adequate by the NMMEA Board of Directors will be submitted to the Association membership for balloting on the site location. If more than one invitation is received, the festival site will be chosen by a majority vote of the membership at the annual General Membership Business Meeting.

3. The elected host school will provide all necessary personnel, security, facilities, and equipment for the proper operation of the All-State Music Festival and In-Service Conference.

C. THE ALL-STATE MUSIC FESTIVAL AND IN-SERVICE CONFERENCE PLANNING AND OPERATION RESPONSIBILITY:

1. It shall be the responsibility of the NMMEA Executive Committee to plan and make arrangements for the activities of the program for the NMMEA Annual All-State Music Festival and In-Service Conference.

2. The NMMEA All-State Music Festival and In-Service Conference shall be self-supporting. Revenue is obtained by the following methods:

- a. NMMEA student members conference fee
- b. Student participation fee
- c. MENC student members conference fees
- d. Commercial firms displaying or participating must be a NMMEA music industry member and pay a display fee

e. Concert admission fee paid by the public

3. The amount of each fee shall be determined by the NMMEA Board of Directors.

4. The music for participating in an All-State music group shall be furnished by the student or school.

5. Selection of clinician or guest conductor:

a. NMMEA members attending the NMMEA Band, Chorus, Orchestra, Guitar, or General Music Section meeting during the All-State Music In-Service Conference will have the opportunity to nominate a minimum of five names for possible guest conductors and/or clinicians for the next two All-State Music Festival and In-Service Conferences. The members present will vote on order of preference of nominees. The Small School Band directors will select their guest conductor during the All-State Conference

b. The NMMEA Vice President shall contact in order of preference the clinician or conductor for acceptance.

c. The Vice President will advise the NMMEA President of the guest conductor or clinician acceptance. The President, with the approval of the NMMEA Executive Committee, will make the final contract arrangement with the guest conductor or clinician.

d. Active in-state university/college music conductors may not be nominated for All-State Performing Groups with the exception of the Small School Band.

6. Selection of All-State Music: The clinician/guest conductor will propose a program of music not to exceed twenty-seven minutes of performance time. The program of music will be subject to the approval of the NMMEA Executive Committee. Guest conductors, who are also composers, are asked to not program more than one (1) of their own compositional works, and that

the composition is not to exceed more than 50% of the allotted performance time. The clinician/conductor must submit his/her program by March 1, and there will be no changes after April 1, so it can be published on the NMMEA Website and in the spring issue of the NEW MEXICO MUSICIAN.

7. Non-standard instrumentation needs, as called for in a given year's repertoire, will be filled at the discretion of the relevant Vice President.

8. All-State correspondence and materials will be sent to paid members only.

9. NMMEA and/or the Convention Host will not be responsible for the theft, loss, or damage of private or school owned musical instruments and/or other property.

D. ELIGIBILITY RULES FOR STUDENT PARTICIPANTS IN ALL-STATE:

1. **FULL-TIME STUDENT.** A student must be enrolled as a full-time student in grades 9-12 (as defined by the New Mexico Board of Education) in a New Mexico school during the semester in which the NMMEA activity takes place. If an audition takes place in one semester and the resultant concert or clinic takes place in another, the student must be enrolled as a full-time student during both semesters.

2. **MEMBERSHIP IN SCHOOL MUSIC ORGANIZATION.** A student desiring to audition must be certified by his/her NMMEA active member director as a viable member of the school's similar ensemble for which he/she is auditioning during the semester in which the NMMEA activity is held. If there is no similar musical group in the school, the student must be certified by a NMMEA member sponsor. This sponsor must hold an active membership in NMMEA and must have been designated as a sponsor by the chief administrator of the school the student attends. If, due to scheduling restrictions (i.e., block), a student is not enrolled in a given ensemble, the director must approve registration of that student. The student must be in good standing with his/her director to be eligible to audition.

3. No students are to have major disciplinary referrals that result in expulsion or long term suspension at the time of auditions or All-State.

4. **EXTRACURRICULAR ACTIVITY.** NMMEA All-State

Auditions and Festival are extra-curricular activities.

5. **CURRENT ACADEMIC REQUIREMENTS.** The following rules and regulations must be met by all students desiring to audition and participate in All-State.

a. Public, private, and parochial schools shall meet current NMAA academic eligibility requirements -2.0 or better GPA and no more than one "F". The information must be certified as correct from the building administrator.

b. The student must meet any additional requirements established by the local Board of Education or school administrator.

c. The appropriate home school official must provide to the Executive Director documentation including the student's Public Education Department home school registration number as well as a statement that the student meets the 2.0 or better GPA and no more than one "F" prior to the audition.

d. Home School students shall meet any eligibility requirements established by an appropriate home school official.

6. MULTIPLE AUDITION CONSIDERATIONS.

A student may audition for one or more All-State organization but must declare a preference at the time of the audition registration. No audition fee refund will be issued.

7. A student may audition on more than one string or wind instrument. Students who audition on more than one instrument will be placed according to their highest score or to meet necessary instrumentation.

8. **REGISTRATION FEES.** A student may not be allowed to audition unless registration and fees are paid and postmarked on or before the announced deadline date.

9. A transfer student, meeting all other eligibility requirements, may be permitted to audition for an All-State group. If the transfer is in state, a letter of approval from the student's former school administration, as well as from his/her new school, must be included in the registration information.

E. STUDENT RULES FOR PARTICIPATION IN AN ALL-STATE GROUP:

1. Students selected to participate in an All-State group are expected to have proper rehearsal etiquette, and be respectful to guest conductors and NMMEA staff. Students are required to attend all chair auditions,

rehearsals, and their Saturday performance.

2. Students accepted to participate in All-State are expected to honor their commitment. Students who do not honor it (dropping for sports, vacation, job, testing, etc.) may not be eligible for the following year's audition or All-State Festival. Student absences will be handled on a case-by-case basis.

3. Music instructors at the local school may not choose a replacement for a previously selected student who cannot attend. Alternates are determined by audition. There are no alternates for the choirs.

4. As soon as the music instructor learns a student is unable to participate, the information shall be transmitted to the NMMEA Executive Director and the Vice President in charge of the group. The Vice-President will name a replacement from the official certified list.

5. If disciplinary action of any kind concerning a student(s) is deemed necessary it shall be the responsibility of the music instructor of the student(s) to take such action as necessary, based upon the standards set forth by the student(s) local Board of Education and/or school administration. Students may be excluded from participation in the All-State performance.

6. If a student has been accepted for an All-State group and changes schools or residency they may participate upon a letter of release from the previous school administration or director.

7. School directors are expected to chaperone their students during the All-State Conference. Those members who sponsor a student, who is not enrolled in a school music ensemble, will have the responsibility of chaperoning that student.

SECTION III: ALL-STATE AUDITION PROCEDURES

A. THE AUDITION CENTERS:

1. The number of Audition Centers shall be limited to five or less.

2. The Audition Centers, Chairpersons, date of auditions shall be designated by the NMMEA Executive Committee.

3. Delay/Cancellation of Auditions In the event circumstances necessitate a delay or cancellation of auditions the section VP, the Executive Director, and the site chair will determine how to handle the situation. Every attempt will be made to complete auditions in a timely manner.

B. DUTIES OF THE AUDITION CENTER CHAIRPERSON:

1. The NMMEA President, with the approval of the NMMEA Executive Committee, shall appoint a chairperson for each audition center.

2. Procedures and duties for the Audition Center Chairperson:

a. Secure approval from local authority for use of necessary facilities and staff, with the understanding that all local expenses are the responsibility of the local center. Any unusual circumstances should be referred to the NMMEA Executive Director. NMMEA will reimburse the site chair for reasonable hospitality expenses and audition team lunches.

b. Provide the following facilities:

1. Six rooms with tuned pianos for choral auditions.

2. Two rooms for string instrument auditions.

3. Seven rooms for wind and percussion instrument auditions providing a blind audition environment.

4. One room set up with timpani, bass drum and multiple-percussion as required by the etude.

5. One room for guitar auditions.

6. Each room should have a desk or table and chair for auditioner and music stand when needed.

c. Provide a monitor for each audition room to facilitate auditions and try to keep on schedule. Wind, percussion, orchestra, and guitar centers will provide both an inside and an outside monitor for each room.

d. The Audition Center scheduler will prepare a schedule of auditions from the registrations sent in. The chairperson will send a copy of the schedule to each music instructor and provide an audition sheet for each registered student upon receipt of fees or a purchase order.

e. A copy of the audition schedule will be sent to the appropriate directors, Vice President, and the Executive Director two weeks in advance of the auditions.

f. Students auditioning on more than one instrument shall be allowed full time for each audition, which is seven (7) minutes, except percussion instruments, which are allowed ten (10) minutes. The student shall pay for each audition.

g. The Executive Director will alert adjudicators and the section Vice President of students who are auditioning on more than one instrument.

h. Audition Fees - \$12.00 per student. This registration fee will apply up to 30 days prior to the first day of scheduled auditions. Late fees

will be accepted for one additional week (7 days). The late audition fee is \$22.00 per audition. No audition registrations will be accepted after this first late period of one week nor will walk on registrations be accepted at the audition sites. Specific dates regarding audition registrations will be published on the NMMEA website.

i. The Executive Director shall make room reservations for the audition team. The audition site chair shall make a realistic audition schedule, which includes break time, mealtime, and courtesy refreshments during long sessions.

C. THE AUDITION REGISTRATION FORM:

1. Each music instructor sponsoring students for auditions will list on separate audition registration forms, one for instrumental and one for vocal, the name of the student, instrument or voice classification, and accompanist of each student expecting to audition.

2. Audition Registration forms (Vocal and Instrumental) are available on the NMMEA Website at www.nmmea.com and online entries are required.

3. Upon receipt of a copy of the P.O the form will be processed. Registrations that include a check number will be processed upon receipt of the check. Forms without a PO or check number will not be processed. The Executive Director will enter the list of participants and forward it to the person designated to do the site scheduling.

4. Students shall not be allowed to audition unless registered with fees paid or a hard copy of the purchase order is on file in the NMMEA office prior to auditions.

5. Students with **special needs** will be handled on an individual basis. The student's director must inform the appropriate Vice President of the need at the time the student is registered for the audition. The director is responsible for all accommodations.

6. Rules and regulations change from year to year to meet changing conditions. Each local music instructor is responsible for knowing and abiding by the changes. Only the student suffers if rules are not observed.

D. THE AUDITION SCORE SHEET:

1. The audition judging score sheet is a tool for auditioners to use to assist in the selection of the most qualified students. The score sheet is provided by the Executive Director to the Audition Center chairman for

distribution to each student registered to audition.

2. The standard score sheet shall be used by the auditioners and shall be turned into the Vice President or designee and be retained until after the conclusion of that year's All-State.

3. The audition score sheet shall be prescribed by the NMMEA Executive Committee and furnished by the Executive Director.

4. The numerical score on the audition scoring sheet is the indicator of the ranking order for all auditions.

E. AUDITION PROCEDURES FOR VOCAL STUDENTS:

(Seven minutes per audition)

1. The choral auditions shall be conducted by the Audition Team. Members assigned to the choral division of the All-State Audition Team as nominated by the Choral Vice President and approved by the NMMEA Executive Committee.

2. It is recommended that the auditioner conduct the audition in the following order:

a. The student should be prepared to perform a solo of worthwhile educational value, selected by the student and music instructor to display range, quality of tone, technical ability, and artistry. Long solos, lengthy piano introductions and popular music should be avoided. The solo audition will be stopped at two minutes regardless of the length of the selection. Music instructors should select and mark the two minutes they wish the adjudicator to hear. The MENC, Texas, or New York lists are suggested guides. **ALL MUSIC MUST BE MEMORIZED FOR THE AUDITION.** Value: 40% of the audition.3.

b. Choral music students will be required to perform their part of the All-State Mixed Choral audition piece by memory with the official NMMEA accompaniment recording. This recording will be comprised of opposing voice parts and piano accompaniment (as required). (1 Minute) Value: 40% of audition.

c. The NMMEA Choral Vice President will provide sight-reading material to the choral audition team for use in the sight-reading audition. Students will sing one of three 8-measure sample sight-reading exercises of equal difficulty. All sight-reading exercises will be limited to 2/4, 3/4, 4/4. Skips and intervals will be in the tonic triad. No skips shall be larger than a fifth. Examples will be in major keys of up to 3 sharps or 3 flats. Exercises may include whole,

half, quarter, and eighth notes and corresponding rests. Exercises will begin on either the tonic or the dominant, and will end on the tonic. Students will be given the same procedure in each audition room: Students may sing through the assigned exercise during a one-minute preparation and study time. At the end of the one-minute study time, the student will sing the exercise for adjudication. Before and after the study time, the accompanist or judge will play the following:

1. Octave Scale
2. Arpeggio 1-3-5-8-5-3-1 ▼ 5-1
3. Tonic
4. Starting Pitch

(2 minutes). Value: 20% of audition.

d. No musical materials are to be posted outside an audition room.

e. All auditions are to be heard in one audition.

3. The number of choir members needed for each part (Soprano 1 & 2, Alto 1 & 2, Tenor 1 & 2, and Bass 1 & 2) in the Mixed Chorus is suggested to be thirty-one per part. The number suggested for each Treble Choir section (SSAA) is thirty-six.

4. Male singers may be moved within their section (from T1 to T2 or B1 to B2 or vice versa) at the discretion of the judge to fill out the section and balance the choir.

5. Vocal students auditioning shall provide their accompanist. A recorded accompaniment may be used in place of the live accompaniment.

Accompanists may play for no more than 30 students for All-State Auditions

6. Students selected to each All-State group will be posted on the NMMEA website no later than the Tuesday morning following the close of auditions. Students will be listed in alphabetical order within each section.

7. There will be no alternates for either choir.

F. AUDITION PROCEDURES FOR ORCHESTRA STRING INSTRUMENTS:

(Seven minutes per audition)

1. The string auditions shall be conducted by the Audition Team Members assigned to the orchestra division of the All-State Audition Team as nominated by the Orchestra Vice President and approved by the NMMEA Executive Committee. The orchestra auditions are to be blind.

2. AUDITION MATERIALS TO BE PLAYED:

a. Scales: One major and one melodic minor scale as specified in the spring and fall issues of THE

NEW MEXICO MUSICIAN. The scale shall be played in the following manner: violin, viola and cello play three octaves; string bass play two octaves. Both scales are to be played without vibrato as single bowed quarter notes, the quarter note equaling MM 90. **All scales must be memorized.** Value: 50 points each.

b. Two specified orchestra excerpts, one from Symphony and one from Concert Orchestra music. Specified bowings are to be followed. Value: 50 points each.

c. A required solo to be selected from a list solos provided by committee. Value: 150 points.

d. One sight-reading selection. Value: 40 points.

e. No musical materials are to be posted outside an audition room.

f. All auditions are to be heard in one audition.

3. The orchestra auditioners will place the qualified string players within the section of the organization designated, but not by chair placement. Chair placement will be determined by a final audition within the section.

4. The recommended string instrumentation should be as follows for each orchestra string section. The personnel of the Symphony Orchestra will be selected first, then Concert Orchestra: 1st Violin: 16-18; 2nd Violin: 16-18; Viola: 12-14; Cello: 12-14; String Bass: 8-8.

5. One string bass player will be assigned to each band when the score requires. Assignment will be made on the basis of number two string bass from the Symphony Orchestra to the Symphonic Band, and the number two string bass player from Concert Orchestra.

6. Two string auditioners will be used: one for violins, and one for viola, cello and string bass.

7. There will be two audition sites for string instruments: two days in Albuquerque and one day in Las Cruces.

8. The local audition center chairperson will be in charge of the string instrument auditions.

9. Students selected to each All-State group will be posted on the NMMEA website no later than the Tuesday morning following the close of auditions. Students will be listed in alphabetical order within each section.

10. Up to three alternates will be listed by the audition team for each instrument provided the score of their audition warrants it. Alternates will be listed on the website. If a student in any orchestra cannot attend All-State the Orchestra Vice President will

contact the alternate's director to determine if the alternate can learn the music and is available to participate. If a vacancy occurs in the Symphony Orchestra a student may be moved from the Concert Orchestra to the Symphonic Orchestra and the alternate placed in the Concert Orchestra. The Orchestra Vice President will decide if this movement is feasible pending the date the vacancy occurs and how many other students may be affected by the change. No alternate is to attend All-State unless his or her director is contacted by the Orchestra Vice President and officially named to a group. No placement will be made after January 1.

G. AUDITION PROCEDURES FOR THE BRASS, PERCUSSION AND WOODWIND INSTRUMENTS:

(Seven minutes per audition)

1. The wind and percussion auditions shall be conducted by the audition team members assigned to the band division of the All-State Audition Team as nominated by the Band Vice President and approved by the NMMEA Executive Committee.

2. The wind auditions are to be blind.

3. The auditions will include the following:

a. The required scales for winds and percussion shall be: All twelve (12) major scales, and the chromatic scale for each instrument. **All scales must be memorized.** Starting pitch and minimum ranges will be specified on the NMMEA website on April 1 and in the spring and fall issues of THE NEW MEXICO MUSICIAN. Additionally, all students auditioning for percussion will be required to play any of the Percussive Arts Society Rudiments specified on the NMMEA website. Value: 20% of audition.

b. The Band Vice President or designee will select suitable etudes for each instrument from the approved materials. The etudes will be announced on the NMMEA website on April 1 and in the spring and fall issues of THE NEW MEXICO MUSICIAN. The etudes will require technical ability and a lyrical style. Metronomic markings will be published with the etudes. Value: 60% of audition.

c. No musical materials are to be posted outside an audition room.

d. Sight reading material will be selected by the auditioner and be the same for each student. All percussionists will sight read a short

excerpt on BOTH marimba and snare drum. Value: 20% of audition.

e. Students wishing to audition for multiple instruments must prepare all etudes required for each instrument they wish to audition on. Students auditioning on more than one instrument shall be allowed full time for each audition and pay the full fee for each audition.

f. Students auditioning for percussion will be required to play all mallet, snare drum, timpani, and multiple percussion etudes. Students will not be allowed to audition for one "specialized" percussion instrument. Students must demonstrate the ability to tune timpani.

g. The multiple percussion etude will be announced on the NMMEA website on April 1 and in the spring and fall issues of THE NEW MEXICO MUSICIAN. Ten (10) minutes shall be allowed for the percussion etude.

h. Students auditioning on snare drum must be prepared to play any of the PAS rudiments as specified on the NMMEA website.

i. All auditions are to be heard in one audition.

4. Music instructors should be sure students are well prepared on the audition material before they are registered to audition.

5. The recommended personnel for wind and percussion instrumentation for each of the performing groups shall be determined by the following procedures:

a. The wind and percussion personnel for the Symphony Orchestra shall be selected on the basis of first, third, and fifth best players for the various positions to complete the orchestra instrumentation as specified in the music score.

b. The wind and percussion personnel for the Symphonic Band shall be selected on the basis of the second, fourth, and sixth best players plus as many additional players as the instrumentation calls for until all the positions are filled.

c. Wind and percussion personnel for the Concert Orchestra shall be selected from the Concert Band on the basis of first, third, and fifth best players of each section to complete the Concert Orchestra instrumentation as specified in the music score.

d. The personnel of the Concert Band will be filled from the remaining available qualified wind and percussion players.

e. Students who audition for trombone and bass trombone may be

moved within their section (trombone to bass trombone or vice versa) at the discretion of the judge to fill out the section and balance the bands.

f. The number two string bass player from each orchestra will be assigned to the Symphonic Band and Concert Band if the music score indicates the need for such a player.

g. The following instrumentation for the Concert and Symphonic Bands (listed below) will be designated to the auditioners by the NMMEA Vice-President:

CONCERT BAND

Picc.(1), 1st Fl.(7), 2nd Fl (7), 1st Ob.(2), 2nd Ob.(2), 1st Bsn. (2), 2nd Bsn.(2), Eb Cl.(1) 1st Cl.(6), 2nd Cl.(8), 3rd Cl.(10), A. Cl.(2), B. Cl.(4), C.B. Cl.(2), 1st A.Sax.(2), 2nd A.Sax.(2), T. Sax.(2), B. Sax.(2), 1st Cor.(3), 2nd Cor.(3), 3rd Cor.(3), 1st Trpt.(2), 2nd Trpt.(2), 1st Hn.(3), 2nd Hn.(3), 3rd Hn.(3), 4th Hn.(3), 1st Tromb.(3), 2nd Tromb.(3), Bass Tromb.(3), Euph.(5), Tuba (6), Perc.(4), Mallets(2), Timp.(1), String Bass(1)

SYMPHONIC BAND

Picc.(1), 1st Fl.(6), 2nd Fl.(6), 1st Ob.(2), 2nd Ob.(2), 1st Bsn.(2) 2nd Bsn.(2), Eb Cl.(1), 1st Cl.(6), 2nd Cl.(8), 3rd Cl.(8),A. Cl.(2), B. Cl.(4), C.B. Cl.(1), 1st A.Sax(2) 2nd A.Sax (2), T.Sax.(2), B.Sax.(2), 1st Cor.(3), 2nd Cor.(3), 3rd Cor.(3), 1st Trpt.(2), 2nd Trpt.(2), 1st Hn.(2), 2nd Hn.(2), 3rd Hn.(2), 4th Hn.(2), 1st Tromb.(3), 2nd Tromb.(3), Bass Tromb.(3), Euph.(4), Tuba (6), Perc.(4), Mallets(2), Timp.(1), String Bass(1)

h. Students selected to each All-State group will be posted on the NMMEA website no later than the Tuesday morning following the close of auditions.

6. Up to three alternates will be listed by the audition team for each instrument provided the score of their audition warrants it. Alternates will be listed on the website. If a student in any band cannot attend All-State the Band Vice President will contact the alternate's director to determine if the alternate can learn the music and is available to participate. If a vacancy occurs in the Symphonic Band a student may be moved from the Concert Band to the Symphonic Band and the alternate placed in the Concert Band. The Band Vice President will decide if this movement is feasible pending the date the vacancy occurs and how many other students may be affected by the change. No alternate is to attend All-State unless his or her director is contacted by the Band Vice President and officially named to a

group. No placement will be made after January 1.

H. Audition Procedures for Guitar (Seven minutes per audition)

1. The guitar auditions shall be conducted by the members of the Audition Team as assigned to the Guitar division of the All-State audition team as nominated by the Guitar Vice President and approved by the NMMEA Executive Committee.

2. Students must audition on a standard nylon string acoustic classical guitar.

3. The guitar auditions will include the following:

a. Scales. The required scales for guitar will be one major and one melodic minor scale as specified on the NMMEA website and in the spring and fall issues of the NEW MEXICO MUSICIAN. The range of each scale will be 2 octaves with the quarter note equaling MM 90. All scales must be memorized.

Value: 20% of audition.

b. The Guitar Vice President will select two suitable etudes from representative didactic material to demonstrate the depth of technical ability and musicianship of each student auditioning. The etudes will be announced on the NMMEA website and in the spring and fall issues of the NEW MEXICO MUSICIAN. Metronome markings will be published with the announcement of the etudes.

Value: 60% of the audition.

c. Each audition will include sightreading, which will be selected by the audition team. The sight-reading will be the same for all students.

Value: 20% of audition.

d. All auditions are to be heard in one audition.

4. Students accepted in the All-State Guitar Ensemble will be placed by the audition team in parts 1, 2, 3, or 4. The first four ranking students will be the principal players for parts 1, 2, 3, and 4. Each successive ranking group of four students will be placed in parts 1, 2, 3, and 4 consistently throughout the group. Each part will be listed alphabetically. The clinician will have the right to move players from part to part at his or her discretion, for balance or any other reason.

5. Should the need arise to have soloists in certain pieces, solo responsibilities will be assigned by the audition team, and posted on the NMMEA website with the audition results.

6. There will be two audition sites for guitar, one day in Las Cruces and two days in Albuquerque.

7. The local audition center chairperson will be in charge of the guitar audition.

8. Students selected to be members of the All State Guitar Ensemble will be posted on the NMMEA website no later than Tuesday morning following the close of auditions.

9. At the discretion of the audition team, as many as four alternates will be listed on the NMMEA website if their auditions warrant. If a student cannot attend All State, the Guitar Vice President will notify the director to determine if the alternate will be able to fill the vacancy. No alternate is to attend All-State unless his or her director is contacted by the Band Vice President and officially named to a group. No placement will be made after January 1.

I. LATE AUDITIONS:

1. In the event a student misses an audition for legitimate cause, such as sickness or death in the family, the student may apply through the local music instructor to the NMMEA Vice President of the group concerned for an early or late audition. Such an audition shall be heard by the original team member in person or by tape.

2. All early or late auditions must be completed by the final day of auditions for that category.

3. The auditioner shall transmit the name of a student to be added to an All-State group to the NMMEA Executive Director, who will notify the student's instructor and place the name on the official list of participants.

J. RECORDED AUDITION PROCEDURES:

Schools located 185 miles or more, one way, from the nearest audition center, may submit a recorded audition using the following procedures:

1. All recordings used in place of a live audition must be in the hands of the appropriate Vice President one week prior to the first audition date for the instrumental or vocal classification.

2. Any engineering, editing or tampering in any way with the audition recording after the actual performance is expressly prohibited.

3. Registration and fees must be submitted with the recorded audition.

4. Recorded audition procedures:
a. State student's name, school, town, instrument or voice classification.

b. String, band, guitar, and choral students follow their respective audition procedures.

c. The Section VP will select a sightreading excerpt and so identify.

d. Recording should be high quality.

e. A separate recording must be submitted for each recorded audition.

f. Recordings must be arranged so that various auditioners may listen to the tapes/CD at any center, at their respective offices, or at home.

g. There may be other scenarios for which audition recordings may be used. Each scenario must be submitted in written form to the section Vice President and must have the approval of that VP and the Executive Director. If agreement cannot be reached, the President of NMMEA will make the final decision.

h. Recorded auditions must be done in a single take in the presence of an approved proctor as designated by the section VP. Written documentation signed by the individuals who observed the recorded audition must be submitted to the section VP before the recorded audition is adjudicated.

K. FINAL AUDITION PROCEDURES FOR ALL-STATE:

1. All students selected to participate in any All-State group will be tested on their preparation of the All-State music in a final audition held as scheduled.

2. Any student failing to pass this final audition or test on any of the All-State music will not be allowed to participate. Any unprepared student will be the responsibility of his instructor.

3. Students passing the final audition or test will be given a seating assignment in their respective group.

4. Choral students will sing selected passages from their All-State music from memory in the final audition.

5. Band and orchestra students will audition for chair positions based on the student's preparation of the All-State music. Emphasis will be placed on tone, technique, and general musicianship.

6. At the Vice President's discretion, band and orchestra students who are in a section with multiple overlapping parts, i.e., trumpet/cornet and percussion, may be required to attend a sectional rehearsal where preparation will be assessed by a qualified educator.

7. Band and orchestra seating audition procedures: All students of each section will assemble in the designated room for a chair placement audition.

a. During the auditions, the auditioner may give instructions to the students, however, the student may not speak directly to the auditioner who sits with his back to the students.

b. After all students have been auditioned, more than once if necessary, the auditioner will announce the order of chair placement by number.

c. The auditioner will then record the student's placement on the audition form, sign his name and return the form to the chairperson in charge of the group.

d. All chair placements will be final. **There will be no challenges.**

SECTION IV SMALL SCHOOL ALL-STATE BAND

A. STATEMENT OF PURPOSE

The New Mexico Small School All-State Band is organized to promote, encourage participation in, and maintain small schools in the State of New Mexico. The organization shall maintain a cooperative relationship with the New Mexico Music Educators Association whose purpose is the development of music education in the New Mexico Public Schools.

B. MEMBERSHIP

1. Membership in the Small School All-State Band (SSASB) will include New Mexico schools which maintain an enrollment 1200 and below. Ninth grade students who are enrolled, or will be enrolled, in a high school with 1201 students or more will not be eligible to audition for the SSASB.

2. Students must decide in advance to audition for only the SSASB or the Symphonic or Concert groups.

3. All schools must have directors who hold current membership status in the New Mexico Music Educators Association and Music Educators National Conference.

4. All eligibility rules concerning student All-State participants in Section D of the NMMEA Official Handbook are applicable.

C. SMALL SCHOOL ALL-STATE BAND AUDITION PROCEDURES

1. Audition materials will be determined by NMMEA and will be the same materials used for Concert Band and Symphonic Band auditions. A three-member committee consisting of band directors from schools with an enrollment of 1200 and below will edit audition materials, adjusting lengths of audition selections. Content of audition material will not be changed or modified.

2. The wind and percussion auditions shall be conducted by the

audition team members assigned to the band division of the All-State Audition Team as nominated by the Band Vice President and approved by the NMMEA Executive Committee. Small school band applicants will be responsible for the same audition fees as set by NMMEA.

D. SMALL SCHOOL ALL-STATE BAND CLINICIAN SELECTION

Clinicians will be selected by small school directors from lists of New Mexico University rosters as well as retired New Mexico music educators who are still active clinicians. The NMMEA Executive Committee reserves the right to invite clinicians from another state.

E. SMALL SCHOOL ALL-STATE BAND INSTRUMENTATION:

Picc.(1), 1st Fl.(6), 2nd Fl (6) 1st Ob.(1), 2nd Ob.(1), 1st Bsn.(1) 2nd Bsn.(1), Eb Cl.(1) 1st Cl.(4), 2nd Cl.(5), 3rd Cl.(6), A. Cl.(2), B.Cl.(3), C.B. Cl.(1), 1st A.Sax.(3), 2nd A.Sax.(3), T. Sax.(2), B.Sax.(2), 1st Cor.(3), 2nd Cor.(4), 3rd Cor.(5), 1st Hn.(2), 2nd Hn.(2), 3rd Hn.(2), 4th Hn. (3), 1st Tromb.(3), 2nd Tromb.(3), Bass Tromb.(3), Euph.(4), Tuba (6), Perc.(3), Mallets(3), Timp.(1)

F. QUESTIONS

Questions concerning the New Mexico Small School All-State Band should be forwarded to the NMMEA Band Vice President or his designee.

SECTION V THE ALL-STATE AUDITION TEAM

A. THE AUDITION TEAM

1. The selection of the audition team members will be made by the respective Vice Presidents. Vice Presidents may select qualified personnel from the faculty of the five university music departments and/or available retired music educators residing in New Mexico whom are deemed qualified as adjudicators. When using university personnel the following rotation order should be followed if possible: Eastern New Mexico University, New Mexico State University, Western New Mexico University, Highlands University, and University of New Mexico.

2. It is suggested that prospective audition team members be contacted during the All-State conference for the following fall auditions. The proposed team members are to be approved by the NMMEA Executive Committee at its winter meeting.

3. The audition team members are to be contracted as follows: \$100 per day for audition service, and mileage reimbursement based on "Sliding Mileage Reimbursement Scale" with mileage not to exceed 1100 miles. When lodging is required, the motel/hotel will be paid directly by NMMEA. Breakfast and lunch will be provided as well as \$20 per day for dinner.

B. DUTIES OF THE AUDITION TEAM

1. The audition team shall select from the total number of students auditioned the most qualified students as participants in the All-State bands, choruses, orchestras, and guitar ensemble according to the instrumentation and balance as prescribed by the NMMEA Vice Presidents of the bands, choruses, orchestras, and guitar. Recruiting of auditioning students is absolutely prohibited in any form!

2. Auditioners are not to discuss, at any time during the auditions, the student attending the auditioner's college or university.

3. Following auditions at the final audition site, a prioritized list of all sections shall be compiled by the appropriate Vice President or designee and submitted to the Executive Director or his designee.

SECTION VI ALL-STATE HONOR GROUPS

A. PURPOSE:

To recognize outstanding New Mexico school musical groups:

1. To recognize outstanding student achievement in musical performance.

2. To provide outstanding performing musical groups an opportunity to perform for their peers at All-State.

3. To provide teachers and students with an opportunity to hear fine musical performing groups which they may not hear during the school year in their local school situation.

4. To motivate teachers and students toward higher achievement in musical performance.

5. To inspire teachers and students to achieve and maintain high standards of instruction, learning and performance.

B. PROCEDURES FOR SELECTION OF HONOR GROUPS:

1. HONOR GROUPS

a. Groups may apply to their respective NMMEA Section Vice President to perform on the Honor

Concert by submitting the application, three (3) copies of the **live concert** performance recording of the ensemble (the performance should not be more than one year old) along with three sets of unmarked scores of the pieces being performed. Do not send photocopies of scores unless accompanied by an official letter of permission from the publisher or the ensemble will be disqualified. Any engineering, editing, or tampering in any way with the audition recording is expressly prohibited.

b. There should be nothing on the recording or scores (markings, names, announcements, etc.), which would identify your group to the audition team (this is a totally BLIND audition process). Please check your scores and recordings thoroughly. Violation of this rule will result in the ensemble being disqualified.

c. The ensemble director must be a member in good standing of NMMEA and must be the director at the time of the All-State performance.

d. Groups applying and auditioning for an honor performance designation must provide a letter from the local Superintendent of Schools or Board of Education, or Principal, that if selected, the group has permission to attend and perform at the All-State Music Festival and In-Service Conference. Junior high/middle school groups may be honored, but not be required to perform where local school policy restricts junior high/middle school groups from traveling.

e. Only groups deemed outstanding will be considered for a honor performance.

f. NMMEA assumes no financial responsibility for honor group expenses for a performance at All-State.

g. **NOTE:** The Official Application Form (available under forms on the NMMEA Website at: <http://www.nmmea.com>), letter of permission, performance recordings, and scores **should all be sent by registered mail to the appropriate NMMEA Vice-President postmarked by June 1, of the year preceding All-State.**

2. GENERAL MUSIC HONOR GROUPS

a. Groups may apply appropriate NMMEA Vice President to perform on the Honor Concert by submitting a video recording (15-20 min. in length) of a recent performance. The video recording may not be more than one year old. Any engineering, editing or tampering in any way with the audition tape after the actual performance is expressly prohibited.

b. The video recordings will be numbered by the NMMEA Vice President and sent to a selection committee. Scores of published performance numbers should be sent with the videotapes.

c. Groups applying and auditioning for an honor performance designation must provide a letter from the local Superintendent of Schools or Board of Education, that if selected, the group has permission to attend and perform at the All-State Music Festival and In-Service Conference.

d. Only groups deemed outstanding will be considered for an honor performance.

e. In the event no video recordings are submitted for the General Music Honor Group the General Music Vice-President has the authority to find an appropriate performance group. If video recordings are submitted of poor quality it is up to the discretion of the recording review committee to suggest the General Music Vice-President to find an appropriate group.

f. NMMEA assumes no financial responsibility for honor group expenses for a performance at All-State.

g. Application, letter of permission, and performance recordings should be sent by registered mail to the **General Music Vice President by June 1 of the year preceding All-State**. Final selection will be announced at the summer NMMEA Board of Directors meeting.

h. Qualifications

1. The director submitting an audition recording for an honor group must be a member in good standing of MENC and NMMEA at the time of the audition selection and performance.

2. A general music group is a group of students who participate in a wide variety of musical activities, including singing, playing, and movement. An honor group may perform using one or more of these activities.

3. Performance based classes such as band, orchestra or choir must compete in their own area.

C. FREQUENCY OF PERFORMANCE

The same performing group may not be chosen in consecutive years nor be chosen more often than once every three years.

D. CONCERT DATES/TIMES/PERFORMANCE

1. Concert dates and times of performance will be set by the NMMEA Executive Committee according to the schedule of All-State events.

2. Performance time must not exceed forty (40) minutes per honor group. This includes set up, time getting on and off stage, performance music, and speeches.

3. In the event that a group exceeds their honor group performance time allotment, consequences will be determined by the Executive Committee at their February meeting.

4. Program literature, technical diagram, and performance times are to be submitted to the respective VP by October 1, and will be subject to approval by the NMMEA Executive Committee due to time and logistical limitations.

E. CLASSIFICATION OF SCHOOLS

Classifications are based on the basketball classifications as designated by the New Mexico Activities Association.

1. High Schools: AAAAA, AAAA, AAA, AA, and A and Mid/JH schools.

2. Unclassified groups, such as non-public schools, must have permission from the NMMEA Executive Committee to audition and perform as an honor group.

3. Choir and Orchestra - When All-State occurs on an even numbered year, preference in selection of orchestra and choir honor groups will be given to smaller schools - Mid/JH-A-AA-AAA. On odd numbered years, preference will be given to AAAAA-AAAA schools but not excluding Mid/JH-A-AA-AAA.

4. Band - When All-State occurs on an even numbered year, preference will be given to any middle School, mid high, or junior high and high schools with school enrollment of 1200 students or lower. In odd numbered years preference will be given to high schools with school enrollment of 1201 students and higher.

5. 9th grade students who attend a AAAA high school with an enrollment of 1201 or higher, or a

AAAAA high school will not be considered a small school honor group.

6. All classifications are encouraged to submit audition applications every year.

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