



**NMMEA Board of Directors Meeting  
January 4, 2017 - 1:00 PM - Santa Ana A&B  
University of New Mexico - Student Union Building**

**Minutes**

**Present:** Brian Uerling, President; Neil Swapp, Past President; Bernie Chavez, Band VP; Jonathan Armerding, Orchestra VP; Deanna Amend, Choral VP; Jim Rivera, Guitar VP; Jan Delgado, General Music VP; Keith Jordan, Editor, NM Musician; Don Gerheart, Executive Director; Shamlin Al-Mosoud, President Dist. 1; Adam Bryant, President Dist. 2, Laura Argotsinger, Dist. 3; Ryan Finn, President, Dist. 4; Anthony Baca, President Dist. 6; and Tyler North, President Dist. 7. **Absent:** Kayla Paulk, Collegiate VP. **Officers Elect:** Laura Eberhardt, Band, Cherokee Randolph, Orchestra, Paul Nielsen, Guitar, Joanna Hart, Choral VP; Paul Hallsted, GM, Robin Giebelhausen, Collegiate. **Guest:** Alan Lambert **Absent:** Kayla Paulk, Collegiate VP.

1. **Call to Order and Introductions** - Brian Uerling, NMMEA President  
President Uerling called the meeting to order at 1:04 PM. Each person was asked to introduce themselves.
2. **Approval of Minutes - Board of Directors (7/10/16)**  
It was moved and seconded to approve the minutes as presented. Motion passed.
3. **Executive Director's Report**
  - a. **Financial Report**  
Cash on Hand in Checking as of November 30, 2016 = \$109,343.36  
CD's as of November 30, 2016 = \$161,712.96  
Bill Smith Memorial as of November 30, 2016 = \$1,689.08  

**Total Cash = \$272,745.26**

Don Gerheart presented some additional information regarding the financial report to date. He also answered some questions and provided some clarification regarding the CRM piece of the registration system.
  - b. **2017 All-State Official Program**  
The Treble Choir roster was last year's roster. The Saturday concert programs also have the same incorrect roster. The correct roster will be inserted into the choir programs. My apologies.
  - c. **Expense Forms, Contracts, Conductor's Checks, AS Patches, Communication, Copies, etc.**  
Mr. Gerheart indicated what needs to be done with each of these items.
4. **New Mexico Musician** - Keith Jordan, Editor
  - a. **Financial Report for first issues** – Projected revenue = \$2100. Projected cost = \$3500.
  - b. **Update on "New Mexico Musician"**  
The cost to print the magazine with the new printer is comparable to previous costs with a local printer. The number of ads was down so income is less. Mailing costs will increase again.  
Board consensus is the glossy paper and addition of some color is an improvement to the magazine.
5. **NMMEA District President's Reports:** Ryan Finn (North Central), Anthony Baca (Central), Laura Argotsinger (Northwest), Tyler North (Albuquerque), Shamlan Al-Masoud (Southwest) and Adam Bryant (Southeast)  
Each District President presented a report regarding information about their district. New educators were welcomed in each district. Overall all festivals held the first semester went well in all districts.  
**Ryan Finn North - Central** – Festivals went well. There were some issues working out the details of the orchestra honor ensembles because it is shared with the Central District.

**Anthony Baca - Central** – District membership discussed the MPA changes that are being proposed. There is a need to post the job descriptions for All-State jobs. Problem with IRS and their bank is being resolved. It is a matter of correcting some paperwork that was outdated.

**Laura Argotsinger - Northwest** – First semester events were quite successful. A Honor Jazz Band will take place at the end of January. A General Music Sharing Session was held in October.

**Tyler North - Albuquerque** – All district officers remain the same. NAMM presented APS with a “Best Communities in Music Education” award. A Marching Band MPA was held for the first time.

**Sham Al-Masoud - Southwest** – NMSU was initiated a Jazz Jumpstart Day to replace the NMEA Jazz Fest.

**Adam Bryant - Southeast** – The auditions for Honor Band were live auditions instead of recorded auditions.

## 6. 2016 All-State Audition Report

### a. Audition Reports - Don Gerheart

There was a slight increase in the number of students registered to auditions. A decrease was noticed in the number of students auditioning from the larger schools. Income increased due to an increase of \$2 per student. Judges reported that there are too many students that come to auditions unprepared.

Executive Director Gerheart presented 3 reports regarding the auditions. The first showed the number of students registered and the number that actually auditioned including the number of students each judge heard. The percentage of no shows was also reported – Vocal 19.9%, Guitar 13.9%, String 15.5% and Band 18.7%.

The second report showed the number of students that auditioned in each site by section. The data also included that information since 2003. The schools that participated in each section by site were also listed. The third report listed the expenses for auditions including judges, site expenses, officer travel, as well as what it cost for each student to audition for each of the sections.

The last report showed the number of students by school that were a member of our All-State ensembles.

b. Report on how the auditions went – Bernie Chavez, Deanna Amend, Jim Rivera, Jonathan Armerding  
Band - Some trouble uploading the files due to internet connectivity. All auditions accounted for.

Choir - Lots of cancellation at the Portales site. Took 4 days to check that the results were very accurate.

Guitar - Auditions went well.

Orchestra - More no shows in violins than in the past.

c. Proposed 2017 Audition Dates and Sites: Information Only

**(To be approved by Executive Committee in February)**

<b>Choral</b>	Oct. 16, 2017 - Las Cruces, ENMU
	Oct. 17, 2017 - Albuquerque, UNM
	Oct. 18, 2017 - Albuquerque, UNM
	Oct. 19, 2017 - Albuquerque, UNM
	Oct. 20, 2017 - Portales, NMSU

<b>Strings</b>	Oct. 18, 2017 - Las Cruces, NMSU
	Oct. 19, 2017 - Albuquerque
	Oct. 20, 2017 - Albuquerque

<b>Guitar</b>	Oct. 19, 2017 - Cibola
	Oct. 20, 2017 - Cibola

<b>Winds and Percussion</b>	Nov. 7, 2017 - Portales, ENMU
	Nov. 8, 2017 - Albuquerque,
	Nov. 9, 2017 - Albuquerque,
	Nov. 10, 2017 - Las Cruces, NMSU
	Subject to change following the band section meeting.

## 7. NMMEA President’s Report - President Brian Uerling

a. Business Awards Luncheon - Neil Swapp  
Awards luncheon ready to go.

b. The Awards Presentation Program: Rollie Heltman Exemplary Service Award, Music Educator of the Year, John Batcheller Award, Hall of Fame, Administrator of the Year, Emeritus Distinguished Educator, NMMEA Scholarship, Award of Distinction

\*\*Eric Lau, Chair of the Music Department, was introduced and welcomed us to UNM.

c. Music In Our Schools Month - Paul Hallsted - No report presented.

- d. Advocacy Update  
Webinars are done on a regular basis. We do need a person to lead this effort. Mr. Uerling volunteered.
  - e. Website Concerns  
Thanks to Neil for all his work with our website and keeping it updated.  
Officers will receive an email on Monday so they can change their NMMEA address. All NMMEA business is to be done using the NMMEA email address. We don't delete our emails but do archive them. The on-line schedules are being download with very good numbers.
  - f. Thoughts and additional information  
President Uerling thanked all who helped make All-State happen.  
Larry Livingston is the keynote speaker.  
EOC/MPA's – MPA scores will not be sent to PED and they will not be used in one's evaluation. EOC are a part of one's evaluation.  
Standards Update – ESSA – No response from Skandera to 4 letters sent to her.  
Alan Lambert will send President Uerling more information that was done so far and some ideas. A letter will be inserted into the choir programs on the other side of the Treble Choir Roster.  
Diversity – Check NAFME website for all of the information.  
Membership (433) continues to be very good. New Mexico is the highest percentage (61%) compared to the number of music teachers (740) in the state.  
**Note:** Memberships as of December 2016: Active - 463, Retired - 49, and collegiate - 57.
8. **NMAA Report/Update** - NMAA Staff Member
- a. Update from NMAA – No report presented.
  - b. Orchestra Contest - March 31 & April 1, 2017 Volcano Vista
  - c. Choral Contest Update - April 7 & 8, 2017 at Cleveland HS.
  - d. Concert Band Contest Update - April 21 & 22, 2017 at Cleveland HS.  
**\*Easter is April 16, 2017**
9. **Final Review of the 2017 All-State Music Festival and In-Service Conference**
- a. Greetings - Mr. Eric Lau, Chairman, UNM Department of Music or his designee. Done earlier.
  - b. NMMEA Vice-President's Reports - Jan Delgado, Deanna Amend, Jim Rivera, Bernie Chavez, Jonathan Armerding, and Kayla Paulk.  
General Music – Thanks to APS and UNM for providing Orff instruments.  
Choir – Had to find an accompanist due to Kayla Paulk being ill. Thank you Dorenda Morse  
Music Mart was not able to do the sightreading clinic.  
There will be a Treble Choir competition in this year's NMMA Choir Contest.  
Guitar – Travis Martin will be next year's guest conductor.  
Band – Conn Selmer clinician had to cancel.  
Three students not attending to date.  
Vote on audition dates for 2017.  
Proposing that the Northwest have an audition site for 2017.  
One excerpt for all band auditions. Shorter excerpts.  
Orchestra – Interesting workshops. Guest conductors are set to go for 2018.  
Collegiate – Members can go to whatever clinic sessions they chose. Brian or Robin will chair the Roundtable Session.
  - c. General Arrangements: Facilities, Parking, Concert Tickets, Comp Ticket Procedure, etc., Kathy Espinoza, All-State Site Chair and Don Gerheart.  
Executive Director reviewed the above items and presented some additional reminders.
  - d. NMMIC Members, Concert Recordings, Registration - Don Gerheart  
Rebecca Zimmerman and her students recorded interviews and some of the activities and will produce a 2017 All-State CD for NMMEA to use for future grants.
  - e. District President's Responsibilities, Concerts, etc. - Brian Uerling
  - f. Bill Smith Stipends - Select one student from each ensemble to receive \$50 spending money.
10. **Unfinished Business**
- a. **Dates for the 2018 All-State Music Festival and In-Service Conference are January 10-13, 2018**  
**Site: UNM** – It was moved and seconded to approve the dates for our 2018 All-State. Motion passed.
  - b. For February's meeting be prepared for an entire review of the audition procedures for all sections. Be prepared to present documentation of all processes and instructions for your section. Get feedback from your membership at your section meetings. Provide a list of all no shows and the reason why they did not attend.

**11. New Business**

- a. Financial Responsibilities for Districts. Must file District Financials with IRS by August 15, 2017. Don Gerheart will send the spreadsheet out by June 1, 2017.  
District Presidents were asked to follow up with their treasurers to be sure they are tracking all income and expenditures for all district events.
- b. Appointment of Editor of the “New Mexico Musician” for 2017-2018  
It was moved and seconded to retain Keith Jordan as editor of “The New Mexico Musician”. Motion passed.
- c. Executive Committee Conference Closing Meeting  
Saturday, 1/7/17, 8:00 AM Keller Green Room - President Uerling Presiding
- d. Executive Committee Meeting  
It was moved and seconded to hold our Executive Committee on February 10-11, 2017 starting at 1:00 PM at the NMAA Conference Room. Motion passed.  
Board of Directors Summer Meeting  
It was moved and seconded to have our summer Executive Committee Meeting and Board of Directors Meeting on July 17-18, 2017 at the NMAA Conference Room. Motion passed.  
National Leadership Conference in Tysons Corner, VA June 29 thru July 1, 2017. President Chavez, Editor Jordan, and Executive Director Gerheart are scheduled to attend.

**12. Adjournment**

It was moved to adjourn. Motion passed. The meeting was adjourned at 3:30 PM.

Respectfully submitted,

Don Gerheart, Executive Director NMMEA