

CONSTITUTION

NORTHWEST NEW MEXICO MUSIC EDUCATORS ASSOCIATION

ARTICLE I NAME, PURPOSE, AFFILIATIONS, AND BOUNDARIES

- SECTION 1 NAME - The name of the organization shall be the NORTHWEST NEW MEXICO MUSIC EDUCATORS ASSOCIATION (NWNMMEA).
- SECTION 2 PURPOSE - The purpose shall be mutual helpfulness, the promotion and advancement of music education through the public, private, and parochial school and other educational institutions of the Northwest District of New Mexico.
- SECTION 3 AFFILIATION - This organization shall function as a district unit of the New Mexico Music Educators Association and as such of the Music Educators National Conference, the New Mexico State Department of Education, and the New Mexico Activities Association and shall operate under the Rules and Regulations of such.
- SECTION 4 DISTRICT BOUNDARIES - The boundaries of the Northwest District shall be those set up for District 3 by the New Mexico Music Educators Association. This District shall include all schools within the boundaries of San Juan and McKinley Counties.

ARTICLE II MEMBERSHIP

- SECTION 1 ACTIVE MEMBERSHIP - Any person actively engaged in music education in a public or private school in the Northwest District of New Mexico may be a member of this organization. All bona fide members have a right and responsibility to attend all scheduled meetings.
- SECTION 2 VOTING MEMBERSHIP - Only those employed as a music teacher by public and private schools of the Northwest District may vote.

ARTICLE III OFFICERS AND GOVERNMENT

- SECTION 1 OFFICERS - The officers of the Northwest District shall be: President, Band Vice-President, Choral Vice-President, Orchestral Vice-President, Band Secretary-Treasurer, and Choral Secretary-Treasurer.
- SECTION 2 TERM OF OFFICE - All officers will serve two (2) years per term of office. The President and Vice-Presidents shall be elected in the spring odd numbered years. The Secretary-Treasurers shall be elected in the spring of even numbered years.
- SECTION 3 ELECTIONS - The President shall be elected in the general meeting. Nominations shall come from the floor and the election requires a simple majority vote. The Band, Choral, and Orchestra Vice-Presidents and Band and Choral Secretary-Treasurers shall be elected in their respected section meetings. Nominations shall come from the floor and election requires a simple majority. Any member who has a voting privilege in this association shall be eligible for an office.

- SECTION 4 EXECUTIVE COMMITTEE - The Executive Committee shall consist of all District Officers. This committee shall be empowered to make emergency decisions for the smooth operation of all association activities.
- SECTION 5 VACANCY - In the event of an untimely vacancy in an office, the Executive committee shall appoint an interim officer to serve until the next meeting, at which time a special election will be held to fill the vacancy for the remainder of the regular term of office.
- SECTION 6 GOVERNMENT - The general Government of the Association shall be vested in the general membership who may delegate to the officers the actual running of any and all activities of the Association.

ARTICLE IV MEETINGS

- SECTION 1 MEETINGS - There shall be no fewer than two (2) scheduled business meetings for the Northwest New Mexico Music Educators Association each school year. One meeting shall be held early in the Fall Semester and the other will be held in the spring. Locations of these meetings will be decided by the general membership. Emergency meetings and ad hoc committee meetings may be called at any time deemed necessary by the Executive Committee.

ARTICLE V AMENDMENTS

- SECTION 1 THE CONSTITUTION - This constitution may be amended by a majority vote at any regular meeting of the Association.

ARTICLE VI NET EARNINGS

- SECTION 1 NET EARNINGS - No part of the net earnings of the Association shall inure to the benefit of or be distributed to its members, officers, and other private persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in the furtherance of the purposes set forth in the constitution.

BY-LAWS

NORTHWEST NEW MEXICO MUSIC EDUCATORS ASSOCIATION

ARTICLE 1 DUTIES OF THE OFFICERS

- SECTION 1 THE PRESIDENT - The president shall preside at all general meetings of the Association and shall:
- represent the Association at the State Board Meeting of the New Mexico Educators Association
 - be responsible for the General Administration of the Association

In the event of the absence of the President the duties shall be performed by a Vice-President.

- SECTION 2 THE BAND VICE-PRESIDENT - The Band Vice-President will preside at all Band section meetings and shall:
- take care of all correspondence concerning all District Band events
 - hire all clinicians and adjudicators
 - appoint a festival or clinic chairman at the host school to take care of local arrangements
- SECTION 3 THE CHORAL VICE-PRESIDENT - The Choral Vice-President will preside at all Choral section meetings and shall:
- take care of all correspondence concerning all District Choral events
 - hire all clinicians and adjudicators
 - appoint a festival or clinic chairman at the host school to take care of local arrangements
- SECTION 4 THE ORCHESTRA VICE-PRESIDENT - The Choral Vice-President will preside at all Orchestra section meetings and shall:
- take care of all correspondence concerning all District Orchestra events
 - hire all clinicians and adjudicators
 - appoint a festival or clinic chairman at the host school to take care of local arrangements
 - act also as Secretary-Treasurer of the Orchestra account and follow the same guidelines as Band and Choral Secretary-Treasurer.
- SECTION 5 THE BAND SECRETARY-TREASURER - The Instrumental Secretary-Treasurer will:
- keep accurate records of all instrumental business transacted by the Band part of this Association
 - issue all contracts to clinicians and adjudicators for Band District events
 - handle all financial transactions of the Band part of this Association
 - present regular financial reports
- SECTION 6 THE CHORAL SECRETARY-TREASURER - The Choral Secretary-Treasurer will:
- keep accurate records of all instrumental business transacted by the Choral part of this Association
 - issue all contracts to clinicians and adjudicators for Choral District events
 - handle all financial transactions of the Choral part of this Association
 - present regular financial reports

ARTICLE II OFFICIAL DISTRICT EVENTS

The NWNMMEA Operating and Organizational Manual shall become a part of the By-Laws upon adoption of this Constitution.

ARTICLE III ADOPTION AND AMENDMENT

By-Laws may be adopted and/or amended by a majority vote of members present at any regular business meeting of this Association.

ARTICLE IV FINANCES

All bills or other financial obligations incurred on behalf of the Northwest New Mexico Music Educators Association must be submitted to the respective Secretary-Treasurer for payment no later than May 31st of the school year in which the obligation occurred.