



## **New Mexico Music Educators Association Emeritus Teacher Award**

The New Mexico Music Educators Association wishes to recognize the contributions of retired music educators who continue to contribute to the New Mexico music education community through the Emeritus Teacher Award.

### **Selection by the NMMEA Committee will be based on the following criteria:**

- Widely recognized as a fine retired music educator and resource with many years in the profession;
- For this person, music education remains a passion and an important part of his/her life even after retirement. This person has changed other people's lives for the better as a result of his/her actions;
- Has been influential in the success of numerous active music educators;
- Current NMMEA membership;
- Number of years of active teaching;
- List of honors and/or awards received;
- Identified contributions to the music education profession, both before and after retirement;
- Identified service to NMMEA through active participation at the local NMMEA district and state organization level;
- Nomination for the Emeritus Teacher Award may be made posthumously.

### **Nominators must submit the following for each nominee:**

- Completed Emeritus Teacher Award Application verified and signed by the nominator and nominee (or nominee's designate in the case of posthumous nomination);
- Nominee's professional resume;
- Provide accurate and current contact information including address, phone numbers, and email address for both home and work in both application and resume;
- Exactly three letters of support from students, parents, colleagues, or administrators who are very familiar with the nominee's work. Two letters should be from colleagues, who are also members of NMMEA (**all letters of recommendation must be signed by respective writers**);
- A picture of the nominee suitable for publicity purposes.

### **Procedures for Nomination of Emeritus Teacher Award:**

- District NMMEA organizations at a regular meeting of its membership may nominate for consideration any qualified current NMMEA member, from any district, who positively contributes to music education. Posthumous nominations do not require current membership.

- The state committee for final selection will select **one** recipient per calendar year for this award.
- Each District NMMEA President will appoint a three member committee from that district's membership to gather potential names of nominees, gather applications, screen completed resumes, letters of support, and recommend that district's nominations. This being said, NMMEA respects the individual process for which each NMMEA District determines its nominees for NMMEA Achievement Awards and the process for determining nominees may be individually determined by each District NMMEA as set forth in its district bylaws and guidelines, or at the discretion of the District NMMEA President.
- Submission guidelines are detailed in the "Guidelines for Submission of Individual Achievement Awards" document. The document is available at [www.nmmea.com](http://www.nmmea.com)
- The NMMEA Past President, chairperson of the selection committee, will receive all verified requisite nomination materials from each District NMMEA President and will forward all received materials to members of the state committee for final selection.
- The state committee for final selection is composed of the six NMMEA division vice-presidents and the immediate NMMEA Past President, who will serve as selection committee chairperson. The state committee for final selection will review all materials, discuss nominees, and vote upon the nominees for each of the NMMEA Achievement Awards. The committee will make the final selection and announce the name of the recipient to the NMMEA Board of Directors at its summer meeting.
- The NMMEA Past President and the six NMMEA division vice-presidents are NOT allowed to be nominees for any NMMEA Achievement Award during the award cycle for which they serve on the state committee for final selection, nor are they allowed to nominate individuals or school districts or write letters on behalf of nominated individuals or school districts.

### **The Award:**

- A plaque engraved with the name of the award, year, and name of recipient.
- Publication of recipient's picture and appropriate recognition will be made in the fall issue of the *New Mexico Musician* and in the *Official Program and Information Handbook* for the NMMEA All-State Music Festival and In-Service Conference.
- Public recognition will be made by presenting the award to the recipient at the annual general membership meeting at the NMMEA All-State Business Awards Luncheon. Lunch for the recipient and one additional person will be at NMMEA expense.
- Publication of the recipient's name and award will be included in the *Official Program and Information Handbook* for the NMMEA All-State Music Festival and In-Service Conference for at least ten years.