



New Mexico Music Educators Association Dr. John M. Batcheller Award for Excellence in Teaching General Music at the Elementary School Level

The New Mexico Music Educators Association believes it is important to recognize individuals who have made significant contributions to the field of general music education at the elementary school level.

Selection by the NMMEA Committee will be based on the following criteria:

- Recognized as an outstanding general music educator in New Mexico schools;
- Legal resident of New Mexico;
- Active NMMEA membership and is supportive of the philosophy and objectives of NMMEA;
- Must have completed no less than five years of teaching general music at the elementary school level in New Mexico at the time of nomination;
- Must be teaching general music at the elementary school level in New Mexico at the time the award is to be received;
- Number of years active teaching;
- List of honors and/or awards received with evidence of quality teaching;
- Demonstration of a consistent record of high standards of teaching and promoting music education in New Mexico schools;
- Demonstration of outstanding relationship with students, fellow music educators, administrators and community;
- Identified contributions to the profession of music education;
- Identified service to NMMEA through active participation at the local NMMEA district and state organization level.

Nominators must submit the following for each nominee:

- Completed John M. Batcheller Award Application verified and signed by the nominator and nominee;
- Nominee's professional resume;
- Provide accurate and current contact information including address, phone numbers, and email address for both home and work in both application and resume;
- Exactly three letters of support from students, parents, colleagues, or administrators who are very familiar with the nominee's work. At least one letter should be from an administrator or supervisor. **All letters of recommendation must be signed by respective writers.**
- A picture of the nominee suitable for publicity purposes.

Procedure for Nomination of John M. Batcheller Award:

- District NMMEA organizations at a regular meeting of its membership may nominate for consideration any qualified current NMMEA member, from any district, who positively contributes to general music education at the elementary school level.
- The state committee for final selection will select **one** recipient per calendar year for this award.
- Each District NMMEA President will appoint a three member committee from that district's membership to gather potential names of nominees, gather applications, screen completed resumes, letters of support, and recommend that district's nominations. This being said, NMMEA respects the individual process for which each NMMEA District determines its nominees for NMMEA Achievement Awards and the process for determining nominees may be individually determined by each District NMMEA as set forth in its district bylaws and guidelines, or at the discretion of the District NMMEA President.
- Submission guidelines are detailed in the "[Guidelines for Submission of Individual Achievement Awards](#)" document. The document is available at www.nmmea.com
- The NMMEA Past President, chairperson of the selection committee, will receive all verified requisite nomination materials from each District NMMEA President and will forward all received materials to members of the state committee for final selection.
- The state committee for final selection is composed of the six NMMEA division vice-presidents and the immediate NMMEA Past President, who will serve as selection committee chairperson. The state committee for final selection will review all materials, discuss nominees, and vote upon the nominees for each of the NMMEA Achievement Awards. The committee will make the final selection and announce the name of the recipient to the NMMEA Board of Directors at its summer meeting.
- The NMMEA Past President and the six NMMEA division vice-presidents are NOT allowed to be nominees for any NMMEA Achievement Award during the award cycle for which they serve on the state committee for final selection, nor are they allowed to nominate individuals or school districts or write letters on behalf of nominated individuals or school districts.

The Award:

- A plaque engraved with the name of the award, year, and name of recipient.
- Publication of recipient's picture and appropriate recognition will be made in the fall issue of the *New Mexico Musician* and in the *Official Program and Information Handbook* for the NMMEA All-State Music Festival and In-Service Conference.
- Public recognition will be made by presenting the award to the recipient at the annual general membership meeting at the NMMEA All-State Business Awards Luncheon. Lunch for the recipient and one additional person will be at NMMEA expense.
- Publication of the recipient's name and award will be included in the *Official Program and Information Handbook* for the NMMEA All-State Music Festival and In-Service Conference for at least ten years.