



District Presidents Meeting
July 18, 2018 - 1:00 pm
New Mexico Activities Association Conference Room

Minutes

Members Present: Ty Frederick, District 1; Melissa Rice-Perez, District 2; Laura Argotsinger, District 3; Steve Iliff, District 4; Matt Casarez, District 6; John Converse, District 7; Jennifer Rogers, NMMEA President; Neil Swapp, Executive Director.

1. Call to order – Neil Swapp, Executive Director, called meeting to order at 1:05 PM
2. Approval of Minutes – All
 - a. It was moved and seconded to approve the minutes as presented. Motion passed
3. Role and Expectations of District Presidents – Neil Swapp
 - a. Points were included in the meeting document that covered a variety of topics pertaining to the role of district presidents including communication, responsibilities, their role as a member of the Board of Directors and a lengthy list of expectations.
4. Legal and Tax Needs – Neil Swapp
 - a. Information was contained in the meeting document covering the processes for conducting district audits, nondiscriminatory policy, W-9 policy and reporting duties
5. District Survey - All
 - a. Results of the district survey were presented to give district presidents data on the processes in other districts
6. Unfinished Business – Neil Swapp
 - a. Importance of keeping accurate district financial records and presenting to membership
 - b. District presidents are to ask for All-State volunteers at fall meeting and send names to appropriate Vice President
 - c. Website updates were discussed
7. New Business – Neil Swapp
 - a. NafME Customer Relations Management (CRM)
 - i. NafME will be launching a new CRM around August 1st. Members are to email NafME with any login issues
 - b. Discussion around possible MPA judge training. Was decided to offer an MPA training session (with no certification) at the 2021 Summer Music Educators Workshop
 - c. Need for each district to review and update their handbooks

- d. MPA Rubric was discusses – No changes are to be made
- 8. Adjournment
 - a. It was moved and seconded to adjourn. Meeting adjourned at 2:55 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Neil Swapp', with a stylized flourish at the end.

Neil Swapp, Executive Director, NMMEA