



NMMEA Executive Committee Meeting
July 18, 2019 – 3:00 pm
New Mexico Activities Association Conference Room
6600 Palamos NE, Albuquerque, NM 87107

Present: Jennifer Rogers, President; Neil Swapp, Executive Director; Bernie Chavez, Past President; Keith Jordan, NM Musician Editor; Amy Williams, Band VP; Clarissa Clark, Choral VP; Justin McMurdo, Guitar VP; Julie Rombach-Kendall, General Music VP; Bruce Dalby, Jazz VP; Carla Lehmeier-Tatum, Orchestra VP; Ty Frederick, District 1; Melissa Rice-Perez, District 2; Laura Argotsinger, District 3; Steve Iliff, District 4; Matt Casarez, District 6; John Converse, District 7; Jennifer Rogers, NMMEA President; Neil Swapp, Executive Director.

1. Call to order – Jennifer Rogers, President, called meeting to order at 3:07 PM
2. Approval of minutes – All
 - a. It was moved and seconded to approve the minutes as presented. Motion passed
3. All-State Audition Review – Dates and Locations
 - a. Choir
 - i. October 14 – Las Cruces (NMSU)
 - ii. October 15 – Portales (ENMU)
 - iii. October 16 – Albuquerque (UNM)
 - iv. October 17 – Albuquerque (UNM)
 - v. October 18 – Farmington (TBD)
 - b. Guitar
 - i. October 17 – Albuquerque (Albuquerque High School)
 - ii. October 18 – Albuquerque (Albuquerque High School)
 - c. Orchestra
 - i. October 15 – Las Cruces (NMSU)
 - ii. October 16 – Farmington (Farmington High School)
 - iii. October 17 – Albuquerque (AYS Building)
 - iv. October 18 – Albuquerque (AYS Building)
 - d. Deadlines for Choir, Guitar and Orchestra Auditions:
 - i. September 14, 2019 - Close of auditions
 - ii. September 21, 2019 - Late Registration Closes
 - e. Band / Jazz
 - i. November 4 – Las Cruces (Ocate High School)
 - ii. November 5 – Portales (ENMU)
 - iii. November 6 – Albuquerque (AYS Building)
 - iv. November 7 – Albuquerque (AYS Building)
 - v. November 8 – Aztec (Aztec High School)
 - f. Deadlines for Band Auditions
 - i. October 4, 2019 - Close of Band Auditions
 - ii. October 11, 2019 - Late Registration Closes

4. All-State Audition Review – Site Chairs
 - g. Guitar (ABQ – Alb HS) – Omar Villanueva
 - h. Band (LC – Onate HS) – Shawn Silva
 - i. Band (Portales - ENMU) – Dustin Seifert
 - j. Band (ABQ – AYS Building) – Elsie Stott
 - k. Band (Aztec – Aztec HS) – Rian Chiaravalloti
 - l. Choral (Portales - ENMU) – Travis Sherwood
 - m. Choral (Las Cruces – NMSU) – Suanne Dueno
 - n. Choral (ABQ – UNM) – Robin Giebelhausen
 - o. Orchestra (ABQ – AYS Building) – Emily Awes / Drew Austin / Natalie Phillips-Perkoff
 - p. Orchestra (Las Cruces – NMSU) – Jennifer Rogers / Nate Cantu
 - q. Orchestra (Farmington – Farmington HS) – Monica Leaming

5. All-State Review – Misc.
 - r. Audition teams are in place. Once again videos pertaining to All-State auditions will be created and posted for adjudicators. Rubrics will be posted on parent section of website.
 - s. Procedures
 - i. Guitar auditions will not include an excerpt this year due to copyright law.
 - ii. Orchestra students purchased and downloaded excerpts for the string audition.
 - iii. Jazz rubrics have been adjusted and awaiting feedback from jazz educators.
 - iv. Scoring templates will be reviewed for accuracy prior to auditions beginning
 - v. Jadira Flamm has agreed to schedule vocal auditions
 - vi. Nametags for students are not to be used at audition sites
 - vii. Schedulers and VPs are not to retype names in an effort to minimize mistakes
 - viii. Proctors are to follow script exactly
 - ix. All sites must be administered the same way.
 - x. Commitment forms are to be completed prior to auditions and kept by director
 - t. Review of Audition Material – No changes

6. 2020 All-State Festival and In-Service Conference (January 8-11, 2020)
 - a. Review of conductors and programs, no changes made since February
 - b. Discussion of music vendor.
 - i. Moved and seconded to recommend Musicality to BOD as vendor. Motion passed
 - c. Terri Scullin will be the 2020 General Music Headliner
 - d. UNM Facilities – Kathy Espinoza received feedback from vice presidents and will begin scheduling event.
 - i. 12:00 – Board meeting, 2:45 – Co Chair meeting, 2:30 – SSB Auditions, 3:45 – Badge Dispersal, 4:45 – Opening Popejoy meeting, 6:30 – Auditions.
 - ii. Clinic needs (google form) to be completed by September 30th
 - iii. Educator Mixer – Friday night (7:00 pm at Sheraton) – Possible sponsor
 1. Moved and seconded to recommend to BOD to host educator mixer at All-State. Motion Passed.

- iv. NMSU – Jazz All-State Host. Pancho Romero will act as site host
- v. Minor changes made to student etiquette document
- vi. All-State volunteers – VPs will secure all volunteers
- vii. Clinics – VPs presented proposed clinics. All clinic sessions with the exception of Orchestra are filled. Presenters must furnish their own material
- e. Program App – Will make recommendation to BOD to continue using Guidebook.
 - i. Final list of clinics must be submitted by September 30th
 - ii. All volunteers must be submitted by November 15th
- f. New Mexico Musician – Deadline for bio of conductors and presenters is October 1st
- g. All paid musicians must have contract (only accompanists for All-State 2020)
- h. Honor ensembles:
 - i. Band – Artesia High School, Lisa Dillon
 - ii. Choir – Los Alamos Topper Academy, Jason Rutledge
 - iii. Jazz – La Cueva High School, John Converse
 - iv. General Music – Tucumcari Rattlers, Andrew Kesten
 - v. Orchestra – Las Cruces High School, Jennifer Rogers
- i. Honor ensemble rehearsals and performance times:
 - i. Wednesday
 - 1. Jazz Rehearsal (2:30 pm – 3:30 pm),
 - 2. Jazz Performance during opening session (4:45 – 5:45 pm)
 - ii. Thursday
 - 1. Honor Choir Rehearsal (1:00 pm – 1:45 pm)
 - 2. Honor General Music Rehearsal (2:00 pm – 2:45 pm)
 - 3. Honor General Music Performance (3:00 pm – 3:30 pm)
 - 4. Honor Choir Performance (3:45 – 4:15 pm)
 - iii. Friday
 - 1. Honor Band Rehearsal (1:15 pm – 2:00 pm)
 - 2. Honor Orchestra Rehearsal (2:15 pm – 3:00 pm)
 - 3. Honor Orchestra Performance (3:15 – 3:45 pm)
 - 4. Honor Band Performance (4:00 pm – 4:30 pm)
- j. Co-Chairs and Drivers
 - i. All Co-Chairs and drivers are in place with the exception of guitar
- k. Business / Awards Luncheon
 - i. Past President, Bernie Chavez, is securing entertainment and will contact award winners. This year acceptance speeches will be pre-recorded
 - ii. Menu will be discussed and voted on in Board of Directors meeting
- l. 2020 All-State Festival Concerts (Saturday, January 11, 2020)
 - i. Bernie Chavez – House Manager
 - ii. Comp ticket distribution same process as last year (reps show up 45 minutes prior to concert start time)
 - 1. 8:30 am – District 1 and 2
 - 2. 10:45 am – District 3 and 4
 - 3. 1:45 pm – District 6 and 7
 - iii. Concert times
 - 1. 9:00 – Guitar
 - 2. 9:45 – Concert Orchestra
 - 3. 10:30 – Symphony Orchestra
 - 4. 12:00 – Small School Band

5. 12:45 – Concert Band
 6. 1:30 – Symphonic Band
 7. 3:00 – Treble Choir
 8. 3:45 – Mixed Choir
-
7. Collegiate Section – Confirmed that a roundtable discussion will be scheduled at conference
 8. Handbook
 - a. Review of Handbook. Motion was made and seconded to accept changes to handbook. Motion passed.
 9. 2021 Conductors and Keynote
 - a. All conductors and Keynote speaker have been confirmed for 2021.
 10. Unfinished business
 - a. Review of procedure for testing and dismissal of unprepared students at All-State. All sections have a process in place.
 11. New Business
 - a. None
 12. Date of next meeting
 - a. January 8, 2020 – 12:00 pm (UNM)
 13. Adjournment
 - a. It was moved and seconded to adjourn. Motion passed. Meeting adjourned at 7:15 pm.

Respectfully Submitted,



Neil Swapp, Executive Director, NMMEA