

This Contract and Agreement is made and entered into this (date) _____, by and between the New Mexico Music Educators Association (NMMEA) (District number) _____, called the "FIRST PARTY," and A DULY QUALIFIED professional (Name), called the "SECOND PARTY." WHEREAS it is the desire of the First Party that the second party:

Service _____ Event _____

Date(s) _____ Location _____

Description of service _____

THE PARTIES HERETO COVENANT AND AGREE AS FOLLOWS:

1. The financial consideration to be paid the Second Party for said services shall be as follows:

Payment per day _____ (Total number of days _____)

Payment per hour _____

Payment for event _____

2. Lodging will be paid directly to the hotel by NMMEA (district number _____).

Yes

No

NA

3. Additional expenses covered by NMMEA (district number _____)

Meals (provided) _____

Meals (reimbursed) _____

Mileage _____

Other _____

4. Both Parties agree to save harmless the other party in case of a catastrophic situation which causes NMMEA (District number _____) to cancel said event. A "catastrophic situation" shall include, but not be limited to, an act of God, act of nature (including any epidemic or outbreak of pandemic disease), storm, flood, earthquake, fire, act of government or state, war, civil commotion, insurrection, embargo, labor disputes, and any other situation or event out of the reasonable control of the Parties.

5. Both Parties agree to save harmless the other party in case the Second Party is unable to serve because of illness or accident. NMMEA (District Number _____) will have the right to appoint a substitute to carry out the duties outlined.

6. IRS Requires: The Second Party shall provide a completed IRS Form W-9 to the First Party prior to payment.

SIGNATURE, FIRST PARTY

DATE

SIGNATURE, SECOND PARTY

DATE